



JOB DESCRIPTION

JOB TITLE: Infection Control Practitioner **JOB CLASSIFICATION:** Exempt
DEPARTMENT: Nursing Administration **JD NO.:**
REPORTS TO: Director of Nursing **DATE EFFECTIVE:** 1 Apr 2009

STATEMENT OF PURPOSE

In tandem with and reporting to the Director of Nursing (DON), the Infection Control Practitioner will provide leadership for the infection control (IC) program of the Orthopaedic and Sports Medicine Hospital (ASPETAR).

Trained in the principles of hospital epidemiology, this practitioner will be responsible for the surveillance, analysis, and reporting of infections, and the accordant development and implementation of policies and procedures to ensure rigorous infection prevention and control (IPC) standards within the Hospital in compliance with JCI requirements.

This nurse will conduct training in both universal and specific infection control practices, supervise learning, and assist staff to integrate theory to practice.

MAJOR DUTIES AND RESPONSIBILITIES

Surveillance and Data Analysis:

Conducts on-going surveillance using appropriate IC criteria, documentation, and investigation of Hospital Associated Infections (HAIs) through review of admission diagnoses, microbiology culture results, isolation orders, patient records, consultation requests, and post-discharge surveillance.

Evaluates the effectiveness of the ASPETAR IC Surveillance Plan, modifying it as necessary.

Performs daily rounds to identify the procedures and processes associated with the risk of infection and implement best practice strategies to reduce these risks.

Collects and interprets data in support of epidemiological studies of specific problem areas to determine the source of the problem and to make appropriate recommendations.

Conducts analysis of data to include risk assessment, prevention, and control strategies.

Regularly compiles and interprets surveillance reports to the IC Committee and to the DON.

Ensures that reports of any patients with communicable diseases are submitted to the Supreme Health Commission.

Performance Improvement:

Participates in quality improvement activities by assessing, monitoring, and measuring HAI rates and evaluating outcomes on a continuous basis.

Assists in organizing regularly scheduled IC Committee meetings and dissemination of recommendations.

Education:

In conjunction with the Nurse Educator, plans, organizes, implements and evaluates educational programs for all ASPETAR employees, including administrative and ancillary staff, to enhance skills, knowledge and awareness of HAIs, avoidance techniques, and preventative measures.

Conducts regular training sessions to ensure consistent implementation of IPC practices.

Develops educational materials that are relevant, useful and easily understood by both clinical and non-clinical staff members.

Advises and consults with physicians, nurses, and contracted personnel concerning precautions to be taken to protect patients, staff, and others from possible transmission of infection.

Serves as a knowledgeable and available resource on ICI practices and policies to patients, families and staff.

Patient Care:

Investigates IC issues and arranges for follow-up for people exposed to infection or disease.

Regulatory:

Maintains compliance with Qatari standards and regulating bodies such as JCI; promotes best practices.

Assists with licensing/accreditation survey preparation as requested.

Maintains an updated reference manual on infectious diseases and hospital ICP as recommended by JCI. Maintains a knowledge base of current ICP information through such mediums as peer networking, internet access, published literature and professional meetings.

Recommends and evaluates procedures/policies relating to infection control within the hospital.

Other:

Assumes other responsibilities as directed by the DON and within the scope of the ICP.

ORGANIZATIONAL RELATIONSHIP

(SUPERVISOR'S SUPERIOR)	Chief Operating Officer
	↑
(SUPERVISOR)	Director of Nursing
	↑
(JOB HOLDER)	Infection Control Practitioner
	↑
(SUBORDINATE)	Nil

JOB REQUIREMENTS

EDUCATION, TRAINING AND EXPERIENCE

Graduate from an accredited nursing school with a minimum of a Bachelor's degree.

Formal training by a professional body such as the Association for Practitioners in Infection Control or equivalent is preferred; a Post-basic Certificate/Diploma and related experience in Infection Control is required.

Current certification in Basic Cardiac Life Support (BCLS).

PROFESSIONAL LICENCE

Registered Practitioner in home country/state/province with the relevant licensing authority.

KEY SKILLS / PERSONAL ATTRIBUTES

Energetic and challenged by opportunities to develop training programs and teaching materials.

Passionate about infection prevention and control, committed to quality patient care and CQI.

Good interpersonal, written and presentation skills and time management skills.

Team leader with demonstrated ability to conduct training exercises and seminars.

Enthusiasm and ability to excite and engage participants with the topic of infection control.

Patient and meticulous about detail. Good statistical collation and analysis skills.

Ability to work well independently and flexibly as part of a multi-disciplinary team.
Suitable degree of physical stamina to stand for extended periods of time.

Ability to work well under pressure and in adherence to tight deadlines.